



**WESTPORT™**

**DEPARTMENT OF PUBLIC WORKS**

TOWN HALL, 110 MYRTLE AVE.  
WESTPORT, CONNECTICUT 06880  
(203) 341 1120

January 12, 2024

Ms. Jennifer S. Tooker  
First Selectwoman  
Town Hall  
Westport, CT 06880

Re: Request for Appropriation of \$630,000 from American Rescue Plan Act (ARPA) funds for design, and permitting of the redevelopment of Jesup Green, and the Imperial Lot.

Dear Ms. Tooker,

This office herein requests an appropriation of \$630,000 from ARPA funds for preparation of final design and construction documents for the redevelopment of Jesup Green, and the Imperial Parking Lot.

The project contemplates a redevelopment of the waterfront in both locations, to create green space along the river and to better utilize the land along the river for public use rather than roads and parking lots. This effort is a continuation of the Reconnecting the Riverfront project that started with Parker Harding Plaza in 2022.

We anticipate this phase of the project will begin as soon as funding is available and will be ready for construction in 2025.

Respectfully,

Peter A. Ratkiewich, P.E  
Director of Public Works

APPROVED:   
Jennifer S. Tooker  
First Selectwoman  
Date: 1/12/24

cc: Gary Conrad, Finance Director  
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## JUSTIFICATION FOR A CAPITAL PROJECT

**DEPARTMENT INFORMATION**

DEPT NAME: **Department of Public Works** Date: 1/12/2024

**PROJECT NAME AND DESCRIPTION**  
 Downtown Redevelopment Design effort- This project is for final design and construction documents for Jesup Green and the Imperial Ave Parking Lot.

IS IT LISTED IN THE 5-YR CAPITAL FORECAST? YES  NO

If no, why not?  
 If yes, answer the following two questions:  
 Which FY was the project first proposed? 2018  
 Which FY was the project first planned? 2010

<b>APPROXIMATE COST:</b>	\$572,750,000	<b>COST IN CAPITAL FORECAST:</b>	
<b>CONTINGENCY (10%):</b>	\$ 57,275		
	\$630,025	←TOTAL	REQUEST→ \$630,000

**SOURCE OF FUNDS:**

CAPITAL BOND <input type="checkbox"/>	GEN'L FUND <input type="checkbox"/>
CNR <input type="checkbox"/>	GRANT <input type="checkbox"/>
STATE <input type="checkbox"/>	OTHER <input checked="" type="checkbox"/>

**OTHER, DESCRIBE:** The request is to utilize American Rescue Plan Act, (ARPA), funds for this work

**PAYBACK PERIOD:**

**PROJECTED START DATE:** March 2024 **EST. COMPLETION DATE:** January 2025

**ESTIMATED USEFUL LIFE:** N/A

Is this project part of a larger capital project? Yes – this is part of the Reconnecting the Riverfront, Downtown redevelopment project

Has an RFP been issued? YES  NO  An RFP/RFQ was issued

Have bids been received? YES  NO  Number of bids received: There were four responses to the RFP/RFQ

Was the lowest bid the winner? YES  NO  This was a qualifications-based selection process. If not, why?

**Who will benefit from the project?** Anyone coming to Downtown Westport

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Is it a replacement?                      YES    NO  
        This is a re-envisioning of the Downtown area

If yes, describe condition of what is to be replaced: \_\_\_\_\_

Pictures attached?                      YES    NO  
      

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What other approvals/reviews are necessary to begin this project? RTM, BOS

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**FINANCE**

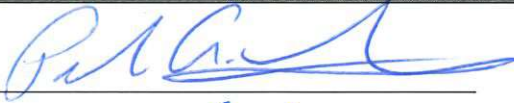


*This section to be completed by the Finance Director.*

EFFECT ON TOWN FINANCES, INCLUDING DEBT SERVICE:

IF APPROVED:

IF NOT APPROVED:

**REVIEW/SIGN-OFF**

DEPARTMENT HEAD		DATE: 1-12-2024
FINANCE DIRECTOR		DATE: 1-31-2024
FIRST SELECTMAN		DATE: 1-16-2024

Jesup Green/Imperial funding request	
Jesup/Imperial Survey	\$ 29,750.00
Geotechnical Investigation	\$ 20,000.00
Environmental Permitting (Landfill Disturbance and waterfront)	\$ 60,000.00
Jesup Green Design	\$ 248,000.00
Imperial Lot Design	\$ 215,000.00

Subtotal	\$ 572,750.00
10% contingency	\$ 57,275.00
Grand Total	\$ 630,025.00
<b>REQUEST</b>	<b>\$ 630,000.00</b>

Prepared by:  
Peter Ratkiewicz, P.E.  
Director of Public Works